

# e-NDT

## **User Registration & Exam Application**

**User Guide** 



8<sup>th</sup> NOVEMBER 2019

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## **Target Audience**

This user guide is intended for the following audience:

- 1. Non-Destructive Testing (NDT) Candidate who will be using eNDT system to Register and apply for NDT Examination.
- 2. Pusat Bertauliah (PB) Officer who will be using eNDT system to approve NDT Examination application and view exam sessions and exam results
- 3. JPK and Telekom Applied Business (TAB) system development team who will be assisting users and monitoring the performance of the system during Pilot Run.

#### Acronyms & Abbreviations Used

Abbreviation	Description
NDT	Non-Destructive Testing
JPK	Jabatan Pembangunan Kemahiran
PB	Pusat Bertauliah
ТАВ	Telekom Applied Business Sdn Bhd

## 1. OVERVIEW OF ENDT SYSTEM

#### 1.1 Background

eNDT system is developed to provide an end-to-end online management for Non-Destructive Testing management covering many areas such as:

- I. Dashboard
  - a. Customised View of Relevant Info (Authority-based)
  - b. Personalised Records of Current Activity (Authority-based)
- II. Candidate Management
  - a. Pre-Training
  - b. Examination (Apply Exam, My Application, Exam Result)
  - c. Center Approval (Exam Registration)
  - d. Exam Management (Exam Approval & Batch Payment)
  - e. Certificate (Apply Certificate, All Certificates, Supervisor)
  - f. User Account (Profile, My Session)
  - g. Activity Log (View Log)
- III. Online Course Management
  - a. Programme Management
  - b. Center Management (Pusat Bertauliah)
  - c. Paper Management
  - d. Competency Management
  - e. Question Management
  - f. Examination Management
  - g. Certification Management
  - h. Communication Management
- IV. Online Administration of NDT Management
  - a. Document Management
  - b. Specimen Management
  - c. Users Management
  - d. Roles and Permissions
  - e. Audit Trail
  - f. Finance
- V. Management of eNDT System Configuration
  - a. General eNDT System Settings
  - b. Application Rules
  - c. Certification
  - d. Content Editor
- VI. Online Reports
  - a. Exam Reports
  - b. Candidate Reports

## 2. USER REGISTRATION AND EXAM APPLICATION

#### 2.1 SIGN-UP

Prior to accessing eNDT system, first time user (NDT Candidate) is required to Sign-up at eNDT website. Please follow the steps demonstrated below:

- 2.1.1 Go to eNDT website and click Sign-up. URL is https://endt.skkm.gov.my/login
- **2.1.2** At "Sign Up" page, enter all details to create new user account. Details required are Email address, User name, Password and Confirm Password.

More Th folder to the bases have been by the two of two of the two of two o	Notes that the second s	eNDT is an online system developed by the Department of Skills Development Malaysia (OSD) in order to improve dali and management in the Malaysian Skills Certification Syst specifically for Nor-Destructive Testing (NDT) Programme.
Fmail or Usemame		Further information
Password		No announcement for today !
Remember me?     Forgotten Pos	sword ?	Contact us Level 7-9, Block D4, Complex D, Federal Government Administration Centre, 82530 Putrajaya.
Login Keset	)	T: +603 88865400 E: endt@mohr.gov.my W: https://www.dsd.gov.my
Search Certificate ? Click here to s Don't have an account yet ? Sign	i Up	
Name Doc.	ment	
National Skills Development Dow (Fees and Charges) Regulations 2018	nload Ł	

**2.1.3** Tick checkbox that you are agree to Term and Condition. Click Sign Up button to confirm application.

Distance of the second of the second	eNDT is an online system developed by the Department of Skills Development Malaysia (DSD) in order to improve delivery and management in the Malaysian Skills Certification System, specifically for Non-Destructive
Sign Up	Testing (NDT) Programme.
Enter your details to create your account:	Ruther Information
Fmail	Forthcoming Exam Sessions
Usemame	No announcement for today !
Password	Contact us
Confirm Password	Level 7-8, Block D4, Complex D, Federal Government Administration Centre,
	62530 Putrajaya.
Agree the terms and conditions .	E endt@mohr.gov.my W: https://www.ded.gov.my
Sign Up Cancel	
Name Document	

#### 2.2 LOGIN

**2.2.1** Successful user account creation displayed. Login into system using valid username and password (as you have registered earlier). Click Log In button to proceed.

Mayor Dit Settlate Re-Datation Fails Page for Pagepert (not	und Vieweisen Marine Feinbaumen Hallander Jahren Feinbaumen Handerstein	Skills Development Malaysia (DSD) in order to improve delivery and managament in the Malaysian Skills Certification Systems, specifically for Non-Destructive Testing (NDT) Programme. Further information
		Forthcoming Exom Session
You account is created successfully! Please confirm y	your ×	Online Payment for NDT Exam C
ernar in order to log in.		Exam Fee Payment Made Easier
Email or Username		For new NDT Candidate and those NDT Cert holders wh
Password		plan to register for NDT examination, you are now able to pay for the fee via our anline payment channel. Eliminate those conventional hossle way whenever you
Remember me? Forgo	tten Password ?	CON 12
	iset	Contact us Level 7-8, Block D4, Complex D, Federal Government Administration Centre,
Search Certificate ? Click he Don't have an account yet	ere to search ? Sign Up	62530 Putrajaya. T:+603 88865400 E:endt@mohr.gov.my W:bitns//www.ded.nov.my
Name	Document	in the second
User Registration & Exam	Download	

**2.2.2** Upon successful login, user Dashboard page will be displayed. Update Profile for first-time user log-in by entering all required details.

Dashboard				
		Update Prof	file Authentication Education Background	
			1. Personal Details	
		First Name	Ali	
			Enter first name e.g.: "MUHHAMMAD ABU"	
	Ali Ahmad	Last Name	Ahmad	
	endtl@gmxcom		Enter last name e.g.: "RAHMAN"	
		Citizenship	Malaysian 🔻	
	Wy Profile		Please select your citizenship e.g.: Malaysia	
	Activity	IC No	900101109999	
	Messages		Please enter your valid citizen id e.g. '820120088034'	
	G Support	Hinbort	Disloma	

**2.2.3** Click Save changes button to save profile details and successful update notification displayed.



Yabatan Pembangunan Kemahiran		Hello, All Ahmod	(
Dashboard			
Success! Profile updated successfully			
	Update Profil	le Authentication Education Background	
		1. Personal Details	
	First Name	Ali Enter first name e.g.: "MUHHAMMAD ABU"	
Ali Ahmad	Last Name	Ahmad	
ยามปฐาวออกา	Citizenship	Enter lost nome e.g.: KAHMAN Malaysian	
Wy Profile		Please select your citizenship e.g.: Malaysia	

**2.2.4** Click Authentication to change password. Click Save changes button to save login details and successful update notification displayed.

Dashboard	Success! Profile updated successfully.	
		Update Profile Authentication Education Background
		1 Login Details
		Email endt@gmx.com Please enter your valid email
	Ali Ahmad	Username endt1
	enotilgiğmx.com	Please enter your username New Leave field blank if you don't want to change it
	Wy Profile	Password Please enter your password
	E Messages	Confirm Password Pase retype your password
	Support	
		Save changes Reset

**2.2.5** Click Education Background to update education level with regards to NDT. Click Add New to add.

board					
	Success! Profile updated successfully.				×
		Update Profile	Authentication	Education Background	
		Details of the NDT	í course attended		Add New
		Center	Course	Filo	Action
	Ali Ahmad endt1@gmx.com	No record found	1		
	Wy Profile				
	Activity	Details of NDT tes	ting token		Add New
	Messages				Add Nov
	Support	Center	Method	Certificate No	Action
		No record found	1		

**2.2.6** Add previously taken NDT course details and click Submit to update.

	Add courses Detail	s of the NDT course has been attended	
	1. Ndt	Course	
	Training Center	Enter training center	
		Enter traning center name e.g AGENSI NUKLEAR MALAYSIA	
Ali Ahmad	Taken Course	Enter name taken course	
endtl@gmx.com		Enter course name has been taken e.g. Radiographic Testir	9
	Date Start:	Choose date	
Wy Profile		Please enter your date start	
Activity	Date End:	Choose date	
Messages		Please enter your date end	
© Support	Document :	Choose file No file chosen	
		please upload certificate (pdf)	
	Sut	omit Back	

2.2.7 Click previously taken NDT test details and click Submit to update.

	Exam Center	Enter exam center
		Enter exam center name e.g AGENSI NUKLEAR MALAYSIA
Ali Ahmad	Method	Enter method
andt)@gmx.com		Enter method has been taken e.g.Radiographic Testing
	Ndt Level	Enter level
Wy Profile		Enter Ndt level e.g.1
C Activity	Certificate No	Enter certificate
Messages		Enter certificate number e.g.JKJ0000234
Support	Exam Year	Enter year of exam
		Enter year of your exam e.g. 2018
	Result	Enter result of your exam
		Enter your exam result

**2.2.8** View user profile, system activities, messages and support information by clicking at sub-menus My Profile, Activity, Messages and Support.



**2.2.9** You can always update your profile in future by clicking My Profile menu. Your latest profile will determine your eligibility to apply for NDT Certification.

Labatan Pembangunan Kemahiran	Hello, Ali Ahmad 🥥 🗐
Dashboard	Ali Ahmad B
	Update Profile Authenticatic 🛞 My Profile 3
	I. Parsonal Detail Logout First Name Ali Enter first name eg. "MUHHAMMAD ABL"
Ali Ahmad endti@gmx.com	Last Name Enter last name e.g. "RAMMAN"

**2.2.10** Click "Dashboard" menu and all allowable activities displayed at life side menu. For quick access, click icons menu on Dashboard.

Jabatan Pembangunan Kemahiran			+ Hello, Ali Ahmad 🎧 (=)
Dashboard			
PRE-TRAINING Pre-Training Test	Dashboard ගි - Welcome Ali Ahmod !		
EXAMINATION • Apply Exam • My Applied • Exam Result	Apply Exam	My Applied	+ Apply Certificate
CERTIFICATE  • Apply Cartificate  USER ACCOUNT  • Profile	Calender	Usor Profile	(°↓) View Logs
My Session			
ACTIVITY LOG			

#### 2.3 EXAM APPLICATION

**2.3.1** To start with exam application, click Apply Exam (either at Dashboard or left side menu).

Jabatan Pembangunan Kemahiran			Hello, Ali Ahmad 🦳 🖨
Dashboard			
PRE-TRAINING - Pre-Training Test	Dashboard 🕼 - Welcome Ali Ahmod !		
EXAMINATION Apply Exam My Applied Exam Result	Apply Exam	My Applied	+ Apply Certificate
certificate  Apply Certificate	[ <sup>⊕—⊕</sup> ] Calender	User Profile	[↑↓↑] View Logs
USER ACCOUNT - Profile - My Session			

**2.3.2** Exam Registration page is displayed. The latest Personal details with NDT training and testing details will be displayed under Candidate Info. Click Next button at the lower end to proceed with next step.

Jabatan Pembangunan Kemahiran					Ċ. He	ello, Ali Ahmad	(5)
Dashboard							
PRE-TRAINING	Exam Registration	企 - Candida	te - Exam Registration	- Register			
EXAMINATION	Register Exam regis	ter new accredited exa	im				
<ul> <li>Apply Exam</li> <li>My Applied</li> <li>Exam Result</li> </ul>	Candidate Info	Document	Center & Session	Approval	Payment	Status	
CERTIFICATE	1. Personal Info						
<ul> <li>Apply Certificate</li> </ul>	First Name:	Ali					
USER ACCOUNT	Last Name:	Ahmad					
Profile     My Session	NRIC:	900101109999					
ACTIVITY LOG	Date Of Birth:	01 Jan 1990					

**2.3.3** Under Document, fill in required details and upload required documents (Vision Test @ Ujian Mata and Training Certificate).

TRAINING	Exam Registration	යි - Condido	ito – Exam Registration -	Register		
re-Training Test	Register Exam regi	ater new accredited ex	am			
MINATION						
pply Exam			0		-	0
y Application		U				
am Result	Candidate Info	Document	Center & Session	Approval	Payment	Status
TIFICATE	Document					
pply Certificate	Programme:	MC-113-1:2015 U	ltrasonic Testing - Welded C	onstruction Oil & Gas		
l Certificates upervisor	Application Type:	NEW APPLICAN	T (RM 700) - NORMAL			
RACCOUNT	Vision Test:	Plecse select file (jpg.	Select file jpeg, png, pdf)			
ofile						
y Session	Document Date:	Select date				
VITY LOG	Attendance Certificate:		Soloct file			
ew Log		s record meters and doll	Brade brude brand.			
	Rever Barba	The state in	Tradition .			

Fulfil all requirements or otherwise candidate cannot proceed to next step. Click Next button to proceed with next step.

**2.3.4** Under Center & Session, select Center and Session. Click Submit button to proceed with next step.

Candidate has to wait for approval from PB to proceed with next action.

Jabatan Pembangunan Kemahiran			۵	Hello, Ali Ahmad	
Dashboard					
PRE-TRAINING	Exam Registration 🕼 - Candidate - Exam Registration - Register				
EXAMINATION	Register Exam register new accredited exam				
Apply Exam				A	
<ul> <li>Exam Result</li> </ul>	Candidate Info Document Center & Session Approval		Payment	Status	
CERTIFICATE	Center & Session Selection				
<ul> <li>Apply Certificate</li> </ul>	Select Center: NDT001 Agensi Nuklear Malaysia Please select your center	۳			
USER ACCOUNT   Profile	Select Session: 📋 002/19 (20 Mar 2019 - 20 Mar 2019)	•			
My Session	Please select your session			Provinus Subo	oit
ACTIVITY LOG				Providus Subi	

**2.3.5** Exam application is now pending approval from PB. Applicant will be notified through registered email once approval given by PB.

Jabatan Pembangunan Kemahiran	🗘 Hollo, Ali Ahmod 🎧 🤅
Dashboard	
PRE-TRAINING	Exam Registration 🐵 - Candidate - Exam Registration - Register
EXAMINATION	Register Exam register new accredited exam
<ul> <li>Apply Exam</li> <li>My Applied</li> </ul>	
Exam Result CERTIFICATE	Candidate Info Document Center & Session Approval Payment Status
Apply Certificate	PB Approval Status Please note that your application has been sent. If you did not receive any email notification or no response from PB within 3
USER ACCOUNT	days, please contact PS immediately to avoid any rejection of application. To whom require the quotation, it's available to download by clicking "Download" below.
My Session	Download
ACTIVITY LOG	
<ul> <li>View Log</li> </ul>	Provious Naxt

**2.3.6** Click Download to view quotation for this application.

ĆĊ	JABATAN PEMBANGUNAN KEMAHIRAP Department of Sivils Development KEMENTERIAN SUMBER MANUSIA Minitry of Human Resources, Malaysia APAS 7-8, BLOK D4, KOMPLEKS D, PUSAT PENTADBIRAN KERAJAAN PERE 62530 PUTRAJAYA, MALAYSIA	Teleto Faks Email Website EKUTUAN,	n : 03-8886 5000 : 03-8889 2423 : jøk@mohr.gov.my : www.dsd.gov.my
		QU	OTATION
Name	: All Ahmad	Date	21 Feb 2019
NRIC/Passport	No : 900101109999	Quo N	o QP1902-0001
Email	: endt1@gmx.com		
Quantity	Description	Unit Price (RM)	Amount (RM)
1	New Candidate (Local)	700	700
		Total	700
	(This is a computer generated stip and no signal	total	
	<b>(a) (c)</b>		

**2.3.7** Upon receiving approval from PB, at Dashboard or left sidebar menu "Examination", click My Applied to view the approval status of exam that has been applied.

Jabatan Pembangunan Kemahiran			Hello, Ali Ahmad 🦳 (=)
Dashboard			
PRE-TRAINING  • Pre-Training Test	Dashboard බ - Welcome Ali Ahmod !		
EXAMBIATION • Apply Exam • My Applied • Exam Result	Apply Exam	My Applied	Apply Certificate
CERTIFICATE  • Apply Certificate	(the second seco		(° ↓ °) View Lone
USER ACCOUNT	June ruer	Cost FIGHE	• • • • • • • • • • • • • • • • • • •
<ul> <li>My Session</li> </ul>			

#### **2.3.8** Application is now pending payment.

Jabatan Pembangunan Kemahiran				Ĺ	Hello, Ali Ahmaa	
Dashboard						
PRE-TRAINING Pre-Training Test EXAMINATION	Exam Registration 🕼 - Condidate	ə - List Appl	lied Exams			
<ul> <li>Apply Exam</li> </ul>	Program	Session	Center	Process Status	Progress Status	Action
<ul> <li>My Applied</li> <li>Exam Result</li> </ul>	MC-114-22014 Magnetic Particle Testing_	002/19	NDTOOI Agensi Nuklea	Pending	Waiting Payment	p
CERTIFICATE  • Apply Certificate						
USER ACCOUNT						
- Profile - My Session						

**2.3.9** Go back to Apply Exam to proceed with payment. Fill in all required details and click Submit to proceed.

Dashboard		
EXAMINATION		
<ul> <li>Apply Exam</li> </ul>		
My Applied		
- Exam Result	Candidate Info	Document Center & Session Approval Payment Status
CERTIFICATE	Payment Type	
<ul> <li>Apply Certificate</li> </ul>	Select Payment:	🗂 Payment Type 🔻
USER ACCOUNT		Please select payment type
- Profile		
- My Session	Amount:	RM 700
	Payment Date:	Select date
ACTIVITY LOG		Please choose date
- 1011.09	Reference No:	Enter your reference no
		Please enter reference number
	Payment Slip:	Select file
		Please upload payment slip (pdf)
		Previous Submit

**2.3.10** The latest status notification displayed. You can download Application Slip as a proof of application.

Jabatan Pembangunan Kemahiran	L Hello, Ali Ahmod ()
Dashboard	
PRE-TRAINING	Exam Registration 🔞 - Candidate - Exam Registration - Register
EXAMINATION	Register Exam register new accredited exam
<ul> <li>Apply Exam</li> <li>My Applied</li> </ul>	
- Exam Result	Candidate Info Document Center & Session Approval Payment Status
CERTIFICATE  Apply Certificate	Thank you !
USER ACCOUNT	Your application already submit, Nease wait until JPK, complete review your application and verify your payment. If you alia not receive any email notification or no response from JPK, please contact JPK immediately to avoid any rejection of application.
<ul> <li>Profile</li> <li>My Session</li> </ul>	Acceptance Slip Finish

#### Sample of Application Slip:

Y		Departmen KEMENTE Ministry of ARAS 7-8, PUSAT PE 62530 PUT	t of Skills Development RIAN SUMBER MANUSIJ Human Resources, Malays BLOK D4, KOMPLEKS D, NTADBIRAN KERAJAAN 'RAJAYA, MALAYSIA	Telefo Faks sia Emai Website PERSEKUTUAN,	n : 03-8886 5000 : 03-8889 2423 : jpk@mohr.gov.m : www.dsd.gov.my
SLIF	PERMOHONAN	PENDAFT	ARAN CALON PEPER	KSAAN NDT	
Nar	ma		: Ali Ahmad		
No	Kad Pengenalan/P	assport	: 900101109999		
Pus	at Peperiksaan		: NDT001 Agensi Nu	klear Malaysia	
Ses	i Peperiksaan		: 002/19		
Kod	Program		: MC-114-2:2014		
Jen	is Peperiksaan		: Calon Baru		
Jen Kat	is Peperiksaan egori		: Calon Baru : Tempatan		
Jen Kat	is Peperiksaan egori		: Calon Baru : Tempatan		
Jen Kati MAI Bil	is Peperiksaan egori KLUMAT PEMBAY	(ARAN Jenis Bay	: Calon Baru : Tempatan yaran	No Rujukan	Amaun (RM)
Jen Kat MAI Bil	is Peperiksaan egori KLUMAT PEMBAY Bankdraft (Draft f	(ARAN Jenis Bay Bank)	: Calon Baru : Tempatan yaran	No Rujukan BPREF123	Amaun (RM) 700
Jen Kat MAH Bil	is Peperiksaan egori KLUMAT PEMBAY Bankdraft (Draft f	<b>(ARAN</b> Jenis Bay Bank)	: Calon Baru : Tempatan /aran	No Rujukan BPREF123 JUMLAH	Amaun (RM) 700 700
Jen Kat MAI Bil	is Peperiksaan egori KLUMAT PEMBAY Bankdraft (Draft E	<b>(ARAN</b> Jenis Bay Bank)	: Calon Baru : Tempatan /aran	No Rujukan BPREF123 JUMLAH	Amaun (RM) 700 700
Jen Kat <b>MAH</b> Bil 1 Nota	is Peperiksaan egori KLUMAT PEMBAY Bankdraft (Draft f Bankdraft (Draft f a: Sila kepilkan slip ir atau Kiriman Wanş	(ARAN Jenis Bay Bank) ni bersama g)	: Calon Baru : Tempatan /aran -sama dokumen pemba	No Rujukan BPREF123 JUMLAH yaran (Pesanan Tempata	Amaun (RM) 700 700 n atau Draft Bank
Jen Kat <b>MAH</b> BII 1 Nota	is Peperiksaan egori KLUMAT PEMBAY Bankdraft (Draft f Bankdraft (Draft f a: Sila kepilkan slip ir atau Kiriman Wang Calon disahkan be	(ARAN Jenis Bay Bank) ni bersama g) erdaftar set	: Calon Baru : Tempatan /aran sama dokumen pemba ielah resit pendaftaran d	No Rujukan BPREF123 JUMLAH yaran (Pesanan Tempata ikeluarkan	Amaun (RM) 700 700 n atau Draft Bank
Jen Kat MAH BII 1 Nota i. iii.	is Peperiksaan egori KLUMAT PEMBAY Bankdraft (Draft B Bankdraft (Draft f ala kepilkan slip ir atau Kiriman Wang Calon disahkan be Bayaran yang telai	(ARAN Jenis Bay Bank) ni bersama g) erdaftar set h diproses	: Calon Baru : Tempatan /aran -sama dokumen pemba lelah resit pendaftaran d tidak boleh dibawa ke s	No Rujukan BPREF123 JUMLAH yaran (Pesanan Tempata ikeluarkan esi yang berikut	Amaun (RM) 700 700
Jen Kat MAI BII 1 Nota i. ii. iii.	is Peperiksaan egori KLUMAT PEMBAY Bankdraft (Draft f Bankdraft (Draft f Bankdraft (Draft f Sila kepilkan slip ir atau Kiriman Wang Calon disahkan be Bayaran yang tela Nama yang telah d	(ARAN Jenis Bay Bank) ni bersama g) erdaftar set h diproses didaftarkan	: Calon Baru : Tempatan /aran -sama dokumen pemba telah resit pendaftaran d tidak boleh dibawa ke s tidak boleh diganti deng	No Rujukan BPREF123 JUMLAH yaran (Pesanan Tempata ikeluarkan esi yang berikut yan calon yang lain	Amaun (RM) 700 700

**2.3.11** Click Finish to end exam application process. Application is now pending for JPK Finance's approval (payment verification).

Jabatan Pembangunan Kemahiran					Hello, Ali Ahmad	
shboard						
PRE-TRAINING	Exam Registration 🕼 - Candidat	e – List Ap	plied Exams			
Pre-Training Test	List Exams show all list applied exams					
<ul> <li>Apply Exam</li> </ul>	Program	Session	Center	Process Status	Progress Status	Action
<ul> <li>My Applied</li> <li>Exam Result</li> </ul>	MC-114-2:2014 Magnetic Particle Testing.	002/19	NDT001 Agensi Nuklea_	Pending	Waiting JPK Approval	р
CERTIFICATE						
<ul> <li>Apply Certificate</li> </ul>						

**2.3.12** Upon exam approval by JPK Finance, at left sidebar menu "Examination", click My Applied to view the latest Exam Application status.

Jabatan Pembangunan Kemahiran			🔥 Hello, Ali Ahmad 🎧 🗐
Dashboard			
PRE-TRAINING - Pre-Training Test	Exam Registration	ə - List Applied Exams	
EXAMINATION	List Exams show all list applied exams		
Apply Exam	Program	Session Center	Process Status Progress Status Action
<ul> <li>Exam Result</li> </ul>	MC-114-22014 Magnetic Particle Testing_	002/19 NDT001 Agensi Nukleo	Completed Approved by JPK p 🖪
CERTIFICATE			
<ul> <li>Apply Certificate</li> </ul>			
USER ACCOUNT			

**2.3.13** Click <sup>P</sup> icon to view other details. Exam Registration Number that has been created.

List Exams show all lis	t applied exams					
Program		Session	Center	Process Status	Progress Status	Action
MC-114-2:2014 Magneti	c Particle Testing_	002/19	NDT001 Agensi Nuklea	Completed	Approved by JPK	E و
board						
RE-TRAINING	Exam Reg	istration	🏠 - Exam Registratio	n - Details		
Pre-Training Test						
XAMINATION	View Exa	am Registr	ation view exam registration of	details		
Apply Exam		Program:	MC-114-2:2014 Magnetic F	Particle Testing (MT) - V	Velded Construction (Oil	& Gas)
My Applied		Ť.				
Exam Result	Sessi	on Period:	002/19 (20 Mar 2019 - 24 I	Mar 2019)		
ERTIFICATE		Center:	NDT001 Agensi Nuklear M	alaysia		
Apply Certificate	Proce	ess Status:	Completed			
SER ACCOUNT	1000					
Profile		PB Status:	Approved			
My Session	Р	B Reason:				
CTIVITY LOG			Approved			
	J	PK Status:	Approved			
View Log						

**2.3.14** Click <sup>C</sup> to view and download Exam Slip in PDF document format.

ist Exams show all list applied exams					
Program	Session	Center	Process Status	Progress Status	Action

Sample of Exam Slip:

	JABATAN PEMBANGUNAN KEMAHIRAN Aras 7 & Blok CM Kampleks D Pusat Pentadbiran Kerajaan Persekutuan 62530 W. P. Putrajaya TEL: 0388865000 FAKS: 0388892430 http://www.dad.gov.my						
	NON DESTRUCTIVE	TESTING EXAM SLIP					
PUSAT PEPERIKSAAN EXAM CENTER	AGENSI NUKLEAR MALAYSIA	SESI PEPERIKSAAN EXAM SESSION	002/19				
NAMA NAME	ALI AHMAD	TARIKH PEPERIKSAAN EXAM DATE	20 MAR 2019 - 24 MAR 2019				
NO KAD PENGENALAN NRIC	900101109999	CANDIDATE ID NO ANGKA GILIRAN	NDT00119MT2001				
JENIS PEPERIKSAAN EXAM TYPE	MAGNETIC PARTICLE TESTING (MT) - WELDED CONSTRUCTION (OIL & GAS) NORMAL	LEVEL TAHAP	2				
			Mini				
1 Theory	Specific (S)	투망					
2 Theory	General (G)	<u>+-</u> *	9. A.				
3 Practica	d.		192 1				
Semua calon dik	ehendaki / All candidates are require	d:					
i Mambaua al	a lai barrana asmasa asma'kasar						
Bring this slip	p ini bersama semasa peperiksaan. together during the exam.						
ii. Membawa ka Canying NRI	d pengenalan/passport atau pengenala C/passport or photo identification.	n diri bergambar.					
iii. Menanti di lua Waiting outsi	ar dewan/bilik penilaian sehingga diberi ide the hall/assessment room until given	kebenaran masuk. permission.					
iv. Mematuhi ser	mua etika bagi menduduki peneriksaan						
Obey all ethi	cs to sit for the exam.	-					
v Memakai nak	aian kemas yang sonan dan bersesuai	an					

**2.3.15** Log out from the system.

#### 3. EXAM APPLICATION APPROVAL

#### 3.1 APPROVAL BY PUSAT BERTAULIAH

**3.1.1** Log into eNDT system as authorized Pusat Bertauliah (PB) based on user ID and password created by eNDT System Administrator. Click Log in button to proceed.

Mayer 30 of data file bandar bates fragment in experimental CONTRACT AND	eNDT is an online system developed by the Department of Skills Development Malaysia (DSD) in order to improve delivery and management in the Malaysian Skills Certification System, specifically for Non-Destructive Testing (NDT) Programme. Further information
Email or Usemame	Online Payment for NDT Exam Fee
Password	Exam Fee Payment Made Easier
Remember ma? Forgotten Possword ?	For new NDT Candidate and those NDT Cart holders who plan to register for NDT examination, you are now able to pay for the fee via our online payment channel. Eliminate those conventional hossie way whenever you can!
Log In Reset Search Certificate ? Click here to search Don't have an account yet ? Sign Up	Contact us Lavel 7-8, Block D4, Complex D, Federal Government Administration Centre, 62530 Putrojoya. T+403 88865400
Name Document	E endt@mohr.gov.my W bittoe//www.ded.ov.my
User Registration & Exam Download Application	n hips//minasagoziji

**3.1.2** Upon successful login, PB Dashboard will be displayed. PB can view total Pending Application that require approval.

Jabatan Pembangunan Kemahiran			. Hello, userpb1 userpb1	
Dashboard Candidate				
USER ACCOUNT  • Profile	Dashboard 🕼 - Welcome userpb1 userpb1 !			
My Session	Applicant Statistic		Pending Total Pending Application	1
<ul> <li>View Log</li> </ul>	Total Pending Application		Approved Total Approved Application	2113
	Total Approved	Highcharts.com	Rejected Total Rejected Application	1

**3.1.3** Click Candidate to view action that pending approval. Click  $\square$  icon to proceed.

Jabatan Pembangunan Kemahiran				۵	Hello, userpb1 userp	
Dashboard Candidate						
CENTER APPROVAL	Exam Registra	tion 命 - Car	ididate – Exam Registration – View All			
View All BATCH PAYMENT	Registered Ex					
<ul> <li>View All</li> <li>Create New</li> </ul>	Search for exa	m sessions			Search	
<ul> <li>History</li> </ul>	Name	NRIC/Passport	Program	Session	Status	Actions
	Ali Ahmad	900101109999	MC-114-22014 Magnetic Particle Tes	002/19	Pending	ď

**3.1.4** Exam Registration page will display all relevant details for PB to review. PB to select approval from dropdown option under Action item. Click Update to confirm.

Dashboard Candidate		
	Exam Registration	ŵ − Candidate − Exam Registration − View
	View Candidate Info	view registered candidate information
Abbatan Pembangunan Kemahiran		Helio, userphi userphi 🥥 🖨
	Center & Session I	Info
	Exam Session:	002/19
	Program:	MC-114-2:2014 Magnetic Particle Testing (MT) - Welded Constructio
	Document Info	
	Document:	Ujian Mata
	Document:	Sijil Kedatangan Kursus
	Action:	Approve   Approve  Approve  Approve  Approve  Approve  Approve  Approve  Approve
	Remark	Enter valid reason
		Please enter your reason if status reject (Optional)
		Update Back

**3.1.5** Successful update notification displayed. Pending item will no longer be listed once action taken by PB. Pending approval figure at Dashboard also updated accordingly.

Jabatan Pembangunan Kemahiran				۵	Hello, userpbi user	pbl 🦳 🗐
CENTER APPROVAL	Exam Registratio	n ŵ - Candidate - E	ixam Registration - Vie	aw All		
BATCH PAYMENT	Success! Yo	ou successfully updated appl	icant status			×
View All     Create New	Registered Exan	1 show registered exam for cano	didate			
<ul> <li>History</li> </ul>	Search for exam s	essions			Search	
	Name	NRIC/Passport	Program No record f	Session	Status	Actions



### 3.2 APPROVAL BY JPK (PAYMENT VERIFICATION)

**3.2.1** Log into eNDT system as authorized JPK Officer (Finance) based on user ID and password created by eNDT System Administrator. Click Log in button to proceed.

Maria BA fotdata Rubatas hary fa San tangana tina e NDT	na serie de la construction de la construcción de la construcción de la construcción de la construcción de la c	eNDT is an online system developed by the Department of Skills Development Malaysia (DSD) in order to improve delivery and management in the Malaysia Skills Cortification System, specifically for Non-Destructive Testing (NDT) Programme. Ruther Information
Email or Username Password		Online Payment for NDT Exam Fee     So     So     Exam Fee Payment Mode Easier     For new NDT Candidate and those NDT Cert holders who plan to register for NDT     remember on the to may fee the fee up on earing ensured abareact
Log h Search Certificate ? Click h Don't have an account yo	Reset here to search t? Sign Up Document	Elminate thats conventional hastie way whenever you con!
User Registration & Exam Application	Download	w nitrel/www.tad.gov.ny

**3.2.2** Upon successful login, click Candidate and Exam Approval menu on left side. Click icon to proceed.

Jabatan Pembangunan Kemahiran		🛕 Hello, Boilerplate 🎧 🗐				
Dashboard Candidate	Academic Administration Settings Reports $\sim$					
CENTER APPROVAL - View All	Exam Approval 🚳 - Candidate - Exam Management - Exam Approval					
EXAM MANAGEMENT	Registered Exam show registered exam for candidate					
Exam Approval     All     Search for applied exams						
	Name NRIC/Passport Program Sessio	on PB Status Status Actions				
	Ali Ahmad 900101109999 MC-114-22014 Magnetic ParticL 002/1	9 Approve Pending C				

**3.2.3** Exam Registration info will be displayed for JPK Officer to review. JPK to enter Receipt number and approval status. Click Update to proceed with approval.

Jabatan Pembangunar Kemahiran			Hello, Boilerplate
Dashboard Candidat	Academic Administration S	ings Reports ∨	
DOCUMENT MANAGEMENT	Exam Registration	andidate - Exam Registration - View	
Create New PERSONNEL MANAGEMENT	View Candidate into view reg	ered candidate information	
<ul> <li>Recommendation</li> <li>Endorsement</li> </ul>	Personal Info First Name: Ali		
Personnel Profile	Last Name: Ahmad		
Certificate	Birthday: 01 Jan	990	
Document SPECIMEN MANAGEMENT	NRIC: 90010	9999	
<ul> <li>Specimen List</li> </ul>	Contact Info		
Asbatan Pembangunan Kemahiran			📩 Hello, Boilerplate 🎧 🍙
	Payment Info		
	Document: Paymen	eceipt	
	Type: Bankdra	Draft Bank)	
	Reference No: BPREF	5	
	Receipt No: Receipt Please ente	a pur receipt no	
	Action: Approv Please selec	▼ or applicant status	
	Remark: Enter va	reason	
	Piease ente	Jur reason if status reject (Optional)	
	Update	Back	

**3.2.4** JPK Finance's approval status is updated accordingly.

Jabatan Pembangunan Kemahiran					0	Hello, Boilerplate		
Dashboard Candidate	Academic Adminis	tration Settir	ngs Reports ~					
CENTER APPROVAL	Exam Approval	兪 - Candid	ate - Exam Management - Exam Apj	proval				
EXAM MANAGEMENT	Success!	You successfully up	dated applicant status				×	
Exam Approval	Registered Exam show registered exam for candidate							
<ul> <li>Batch Payment</li> </ul>	Search	Search						
	Name	NRIC/Passport	Program	Session	PB Status	Status	Actions	
	Ali Ahmad	900101109999	MC-114-2:2014 Magnetic Particl_	002/19	Approvo	Approve	Ľ	